TEMPORARY CLEARANCE OF HIGH SCHOOL GRADUATION

Policy Id:
AD.016 – Temporary Clearance of High School Graduation

Contact:
Office of Admissions

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Temporary Clearance Procedure
Incoming freshmen students are not allowed to register for the fall or spring semester without proof of high school graduation. However, the Admissions Office places a temporary clearance on the database allowing students to register. The Admissions Office gives students two weeks into the semester to submit proof of high school graduation. Each application is reviewed and those students missing proof of high school graduation are contacted.

Students missing proof of high school graduation are sent a letter providing a deadline and informing them that their classes will be cancelled if the Admissions Office does not receive proof of high school graduation. Students that do not provide proof of high school graduation have their classes cancelled and receive 100% tuition reimbursement.

Admission Application Fraud Policy
The submission of documents in support of applications for admission such as transcripts, diplomas, test scores, references, or the applications themselves, that are forged, fraudulent, altered from the original, obtained under false pretenses, or that omit information, including registration and/or attendance at a college, university, or postsecondary institution after high school, are prohibited. An applicant who submits a fraudulent document or who omits any information will be barred from attending or considered for admission to CUNY for five years.

Admissions Disclaimer
The College reserves the right to deny admission to any student if in its judgment, the presence of that student on campus poses an undue risk to the safety or security of the College or the College community. That judgment will be based on an individualized determination taking into account any information the College has about the crime committed by the student and the particular circumstances of the College, including the presence of a child care center, summer camp, public school or public school students on the campus. In addition, the College may consider factors such as the amount of time since the crime was committed, the amount of jail time served by the student, the number of years the student was on probation or parole, whether the student has satisfied probation or parole requirements at the time of the student's application, whether the student has completed drug, alcohol, sex offender or other treatment, and what work or educational experience the student has had after the conviction. Finally, if the student is known to have been assisted by a CUNY-sponsored or other re-entry program or initiative, the College will consult with a counselor or representative from said program.