REACTIVATION

Policy Id:
AD. 012 – Reactivation

Contact:
Office of Admissions

Last Modified:
May 6, 2013
**REACTIVATION:**

**New Freshmen Student Reactivation**

Students who have been accepted to John Jay College and do not attend are sent a letter and a reactivation form. They may reactivate their application for the following semester. Reactivation is not a guarantee of admissions. Admission to the College is based on current admissions criteria and space availability. Students who have been accepted to John Jay College but attended another college must complete the Undergraduate Transfer Admissions process in order to re-apply to John Jay College.

The student may mail or hand-deliver the reactivation form along with the following items:

- If proof of high school graduation is needed, students must bring their original High School diploma in person and/or request an updated high school transcript, and
- If the original acceptance semester is more than one semester old, application fee of $65.00 in the form of check or money order must be made payable to UAPC.

Upon receiving the reactivation application, the students’ original admissions application is sent to the University Application Processing Center (UAPC) so that the students’ record may be updated in the University’s system. Once the application is processed at the UAPC, it is returned to the college and students’ information will be included in the pool of admitted students. These applications are sent to the UAPC weekly.

**Transfer Student Reactivation**

Students that have been accepted to the College and do not attend are sent a letter and a reactivation form notifying them that they may reactivate their application for the following semester. Reactivation is not a guarantee of admission. Admission to the College is based on current admissions criteria and space availability.

Students may mail or hand-deliver the reactivation form along with the following items:

- An updated official college transcript(s) and
- If the original acceptance semester is more than one semester ago, application fee of $70.00 in the form of check or money order must be made payable to UAPC.

The application is sent to the University Application Processing Center (UAPC) so that the students’ record may be updated in their system. Once the application is processed at the UAPC, then it is returned to the college and the student’s information will be included in the pool of admitted students. These applications are sent to the UAPC weekly.

**Graduate Student Reactivation**

Reactivation of an application for admission by graduate students who have been admitted but have dialed to register for classes will proceed as follows: no fee will be charged for reactivation requests for the next semester. After one semester, students must pay the $125 application fee and have their record re-evaluated based on the current requirements. Applicants may not request more than two reactivations. Deadlines for students reapplying are the same as those for new applicants. Reactivated applications will be subject to any changes in the admissions requirements.
Admission Application Fraud Policy

The submission of documents in support of applications for admission such as transcripts, diplomas, test scores, references, or the applications themselves, that are forged, fraudulent, altered from the original, obtained under false pretenses, or that omit information, including registration and/or attendance at a college, university, or postsecondary institution after high school, are prohibited. An applicant who submits a fraudulent document or who omits any information will be barred from attending or considered for admission to CUNY for five years.

Admissions Disclaimer

The college reserves the right to deny admission to any student if in its judgment, the presence of that student on campus poses an undue risk to the safety or security of the college or the college community. That judgment will be based on an individualized determination taking into account any information the college has about the crime committed by the student and the particular circumstances of the college, including the presence of a child care center, summer camp, public school or public school students on the campus. In addition, the college may consider factors such as the amount of time since the crime was committed, the amount of jail time served by the student, the number of years the student was on probation or parole, whether the student has satisfied probation or parole requirements at the time of the student's application, whether the student has completed drug, alcohol, sex offender or other treatment, and what work or educational experience the student has had after the conviction. Finally, if the student is known to have been assisted by a CUNY-sponsored or other re-entry program or initiative, the college will consult with a counselor or representative from said program.